

# Bartlesville Examiner-Enterprise

## ANNIVERSARY ANNOUNCEMENT FORM

*This form helps assure accuracy. Please type or print all information. **Spelling and legibility are the responsibility of the person submitting the information.** Only the information on this form will be used, as space allows. To ensure your anniversary announcement receives the special attention it deserves, this form must be received by noon on the Monday prior to desired Sunday publication so that we may process and verify the information in adequate time.*

Supply only the information you want published in the paper.

1. Anniversary announcements will be accepted starting at 25 years and will be published in five-year increments for a \$25 charge, which includes the announcement and a 2-column by 4 1/2-inch photo and inset, if desired. Anniversaries for couples married 50 years or longer will be published free of charge.

Couple's name \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

Event \_\_\_\_\_

Time \_\_\_\_\_ Place \_\_\_\_\_

Date of event \_\_\_\_\_ Marriage date \_\_\_\_\_

Couple's background (wedding location, hometowns, occupations, children's names, number of grandchildren, etc.) \_\_\_\_\_

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Event hosts \_\_\_\_\_

\_\_\_\_\_

## 2. Photos

**Photos:** Your photo will be scanned into a computer, then sized to fit the photo size you order. Photos must be in a VERTICAL (up and down ) format. Black and white or color photos can be used. A photo of the couple only can be submitted, or a second photo can be included as an inset inside the large photo. They should be studio quality prints. No candid snapshots or Polaroids will be accepted. Examiner-Enterprise reserves the right to refuse any photograph. Once photos are printed in the paper, they can be picked up at Examiner-Enterprise office in the Newsroom. Examiner-Enterprise is not responsible for any loss or damage to photos. Please feel free to call 918-335-8200.

If you include a photo with your announcement, please make sure that you have all rights to use the photo in this manner and sign the following statement: **I assume all responsibility and liability for the reproduced publication of the photograph(s) I have provided to Examiner-Enterprise for the purpose of use with an announcement.**

Signature \_\_\_\_\_ Printed name \_\_\_\_\_

**3. Payment information**

If the anniversary announcement is between 25 and 50 years, please include payment information below. The cost is \$25.

Check/money order     Cash     Credit Card (type): \_\_\_\_\_

Card # \_\_\_\_\_ Expiration Date \_\_\_\_\_

Name on card \_\_\_\_\_ Signature \_\_\_\_\_

**Please include payment with form. If mailing, include check or money order, or complete the information for credit card. Make check or money order payable to Examiner-Enterprise, 4125 Nowata Rd, Bartlesville, OK 74006**  
*Please do not send cash in the mail.*