

The Chronicle-Express Obituary Policy

Paid obituaries and free death notice submissions for publication in The Chronicle-Express and at HYPERLINK "<http://www.chronicle-express.com>" [Chronicle-Express.com](http://www.chronicle-express.com) are accepted from licensed mortuaries, funeral homes or crematories. In some cases we may accept information that appears on a funeral home website, as long as the information is confirmed by a credible source.

Information about the death of a minor (under age 18) must be verified by a parent or guardian, either through the funeral or mortuary service, or through direct contact with the editor or publisher.

PAID OBITUARIES

Paid obituaries include information that is worded according to family wishes. However, we reserve the right to edit to fit our style and form. Photos can accompany a paid obituary for an additional fee.

FREE DEATH NOTICES

Free Death Notices include the deceased's name, age, town, date of death and details about visitation and services. A free death notice does not include biographical information or a photo.

FEES

- \$46 for the first 10 inches of content, plus \$8 per inch in excess of 10 inches, billed at the ½ inch. (An obituary that is 10 ½ inches long would cost \$50).
- \$25 for a photograph (A one-column wide head shot) If the obituary page is scheduled to be a color page, the photograph will appear in four-color. Please provide a high resolution (300 ppi) jpeg file.

DEADLINES

We accept copy any time for our Wednesday publication, but we appreciate a call or email when copy will be coming after noon Monday. The absolute drop deadline for obituaries is 9 a.m. Tuesday. However, if there are special circumstances, please call to see if something can be worked out. Remember, while we are a weekly publication, our website is available around the clock, and we update it several times per day.

HOW TO SUBMIT

Email is preferred

Email content to HYPERLINK "<mailto:Chroniclenews1@rochester.rr.com>" GwenChamberlain@Chronicle-Express.com or fax 315-536-0682

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PAYMENT OPTIONS

We are happy to send a bill for payment by check, and we can take credit card information via email at MadelineVerdi@Chronicle-Express.com or phone at 315-536-4422.

If you have questions, please feel free to contact Gwen Chamberlain, editor at:

315-536-4422 or HYPERLINK "mailto:Chroniclenews1@rochester.rr.com"
GwenChamberlain@Chronicle-Express.com

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